

ADDENDUM ONE, QUESTIONS AND ANSWERS

Date: May 2, 2019

To: All Bidders

From: Dianna Gilliland/ Annette Walton, Buyers
AS Materiel State Purchasing Bureau

RE: Addendum for Request for Proposal Number 6055 Z1 to be opened May 16, 2019 at 2:00 p.m. Central Time.

Questions and Answers

Following are the questions submitted and answers provided for the above mentioned Request for Proposal. The questions and answers are to be considered as part of the Request for Proposal. It is the Bidder's responsibility to check the State Purchasing Bureau website for all addenda or amendments.

Question Number	RFP Section Reference	RFP Page Number	Question	State Response
1.	Second Paragraph	RFP Cover Page	Does DHHS expect to exercise the option to renew for "three (3) additional two (2) year periods," as described on the coversheet or is that boilerplate language DHSS is not likely to exercise.	The renewal periods are optional at the discretion of the State and the contractor.
2.	Section I-Q	Page 4	Can DHHS provide more specific guidance on the evaluation scoring, weighting and maximum points that can be earned in each of the three categories listed in section I-Q: (1) corporate overview, (2) technical approach, and (3) cost proposal.	<p>The Corporate Overview will be scored based on the response provided to section VI.A.2.</p> <p>The Technical Approach will be scored based on the responses provided in section V.D.</p> <p>The Cost Proposal will be evaluated based on the formula found on the Evaluation Criteria.</p> <p>Please see the Evaluation Criteria for total points allocated for each of these sections.</p>
3.	Section V-A	Page 23	Does the state currently have a Child Care and Development Fund "corrective action plan" related to market rate surveys or child care access?	No.
4.	Section V-D-4	Page 24	Can DHHS provide the survey instrument that was used for the previous market rate survey?	<p>DHHS cannot provide the survey instrument, but the final report for the most recent survey from 2017 can be found at the following link: 2017 Survey</p> <p>The 2019 is currently being conducted.</p>

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5.	Section V-D	Page 23	Does DHHS want bidders to use this form shown in section V-D for their response, or would a narrative that included all of the elements listed also be acceptable?	Yes, please use the table in Section V.D, including the requirement number and requirement text.
6.	Section V-E.10	Page 24	Can DHHS provide updated numbers of licensed family child care homes I, family child care homes II, child care centers and school-age programs at the statewide level?	Family Child Care Homes I: 1,409 Family Child Care Homes II: 624 Child Care Centers: 729 School-Age Centers: 289
7.	Section V-E.10	Page 24	Can DHHS clarify the data source of the sample frame of providers, including the contact data elements that will be provided (e.g., address, phone number, email addresses, geographic area, etc.)?	DHHS will provide to the contractor a list of all licensed child care providers, which includes name, address, phone number, and a geographic area (urban or rural).
8.	Section V-E	Page 24	Can DHHS provide the most recent study cycle's response rate, preferably by survey mode?	See answer to question #4.
9.	Section V-E	Page 24	Can DHHS confirm which survey modes (web, phone and mail) were used in the most recent market rate survey?	See answer to question #4.
10.	Section VII	Page 29	Can DHHS provide a funding range or a maximum funding amount that is expected to be available for this project?	Please provide your solution to meet all the requirements of the RFP and the Cost associated. All RFP documents including the Cost Proposal are posted on the website: http://das.nebraska.gov/materiel/purchasing/6055/6055.html
11.	Section VII	Page 29	Can DHHS provide a copy of the State's Cost Sheet? If not, can DHHS detail what costs are expected to be present in the response?	See answer to question #10.
12.	Section VII	Page 29	Should the vendor provide pricing for all renewable years? If so, is there a maximum price escalation between years?	Yes. No, there is not a maximum price escalation between the initial costs provided for the renewal periods on the Cost Proposal.

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13.	Section V	Page 23 – 25	Has DHHS experienced any challenges in conducting the survey in previous years that should be considered when developing the methodology for the 2020 survey?	DHHS has experienced challenges with participation rates.

Section I.E. PRICES has been amended and replaced as follows:

Section I.E. PRICES

Prices submitted on the cost proposal form, once accepted by the State, shall remain fixed for the initial contract term. Any request for a price increase after the initial contract shall not exceed five percent (5%) of the price bid for the period. Increases shall not be cumulative and will only apply to that period of the contract. The request for a price increase must be submitted in writing to the State Purchasing Bureau a minimum of 120 days prior to the end of the current contract period. Documentation may be required by the State to support the price increase.

The State reserves the right to deny any requested price increase. No price increases are to be billed to any State Agencies prior to written amendment of the contract by the parties.

This addendum will become part of the proposal and should be acknowledged with the Request for Proposal response.